

# CASA GRANDE ELEMENTARY SCHOOLS

220 West Kortsen Road  
Casa Grande, Arizona

The Governing Board of the Casa Grande Elementary School District No. 4 met Tuesday, January 14, 2020, at 6:00 p.m., in the Governing Board Room, Elementary Administration Building, 220 West Kortsen Road, Casa Grande, Arizona.

## 1.01 Call to Order:

Mrs. Jackson called the meeting to order at 6:00 p.m.

## 1.02 Roll Call:

Present:

Rachel Hernandez  
Gilberto Mendez  
David Snider  
Judee Jackson, President

JoEtta Gonzales, Ed.D., Superintendent  
Tom Wohlleber, Chief Financial Officer  
Lisa Bradshaw, Director  
Jennifer McClintic, Director  
Brenda Tijerina, Director  
Andrea Baker, Director  
Mike Cruz, Communications & Marketing  
Sherrie Gill, Executive Assistant

Absent:

Dolores Kinser

Also Present:  
See Exhibit 1

Azure Sullivan, Principal  
Julie Holdsworth, Principal  
Jeff Lavender, Principal  
Scott Raymond, Principal

1.03 President Jackson led the Pledge of Allegiance.

1.04 A moment of silence was observed.

1.05 Mrs. Jackson moved to:

“Nominate Mr. Snider to serve as president of the Governing Board during 2020.”

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Dolores Kinser	absent	

1.06 Mr. Snider moved to:

“Nominate Mr. Mendez to serve as president pro tempore of the Governing Board during 2020.”

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Dolores Kinser	absent	

2.01 **Agenda Adoption:**

Mrs. Jackson moved that:

"The agenda be accepted and adopted, as presented."

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Dolores Kinser	absent	

3.01 Mr. Snider called for objections from Board members, staff, and the public regarding consent agenda items.

Ms. Hernandez moved that:

"The agenda items marked with an asterisk be approved and/or

ratified."

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Dolores Kinser	absent	

- \*3.02 The minutes of the December 10, 2019 Study Session were approved by the Governing Board.
- \*3.03 The minutes of the December 10, 2019 Regular Meeting were approved by the Governing Board.
- \*3.04 The following certified personnel actions were ratified by the Governing Board:

Authorization for Additional Special Education (Resource) Teacher at Palo Verde Elementary School: The authorization of the additional .5 FTE special education (resource) teaching position at Palo Verde Elementary School.

Guest Teacher Incentive: An additional \$10/day to the daily rates for guest teachers after 20 full days of substituting and another additional \$10/day when guest teachers have substituted 40 full days for the remainder of the particular school year.

Authorization to Pursue the Employment of Foreign Teachers: The Board authorized the administration to pursue the employment of foreign teachers.

Authorization to Employ School Counselors: The district received a state school safety grant to allow the employment of six school counselors for Villago, McCartney Ranch, Cactus, Cottonwood, Palo Verde and Mesquite schools.

Current Year Teacher Employment and Recruitment Plan, SY 2020-21: A report summarizing the effort to staff teaching positions for the current year and the recruitment plan for the 2020-21 school year was provided to Board members prior to the meeting.

Requests for Release from Certificated Contracts: Lisa Bilbie, 3<sup>rd</sup> Grade, McCartney Ranch, effective December 11, 2019; Vilma Garcia, Kindergarten, Cottonwood, Effective December 20, 2019; Donna Stebbing, 3<sup>rd</sup> Grade, Cottonwood, effective January 10, 2019.

Ratification of Certified Personnel Employment: Suzanne Brinton, 3<sup>rd</sup> Grade, McCartney Ranch; Vanessa Martinez, Special Education (Resource), Palo Verde;

Cody Bruno, Kindergarten, Cottonwood.

Stipends for Class Overloads at Villago Middle School: The Board approved the issuance of continuing stipends to Mrs. Mina Lorona, Mr. Daniel Garcia, and Ms. Monica Diaz for continuing to teach one block of eighth-grade math each for the balance of the school year for the unfilled position.

\*3.05 The following classified personnel actions were ratified by the Governing Board:

Request for a Leave of Absence to Student Teach: Janelle Owens, ECLC.

Authorization to Employ Apprentice Teacher: Ashley Anzaldua, Saguaro.

Authorization to Reclassify the Custodian-Floater to a Skilled Maintenance Technician-Plumber Position: The Board authorized the reclassification of the custodian-floater position to a skilled maintenance technician-plumber.

Employment Ratification of Director of Facility Services: David Lawrence.

Authorization to Employ a Student-Specific Health Technician at McCartney Ranch Elementary School: In order for a McCartney Ranch student to attend school, the District needs to employ the services of a student-specific health technician.

Ratification of Classified Personnel Resignations:

<b>Employee</b>	<b>Position</b>	<b>Campus/Dept.</b>	<b>Effective</b>
Botley, Tina	Bus Driver Trainee	Transportation	11/22/2019
Calvillo, Adriana	Educational Specialist-PreSchool	ECLC	1/17/2020
Chaput, Aryn	Ed. Asst/Crossing Guard/Noon Asst.	Evergreen	12/20/2019
Cons, Argelia	Educational Specialist-Inclusive	Mesquite	12/20/2019
Haskin, Taylor	Attendance Assistant	Cactus	12/20/2019
Kellum, Valerie	Bus Driver	Transportation	11/25/2019
Meza, August	Computer Lab Paraprofessional	McCartney Ranch	12/19/2019
Montana, Winnona	Bus Driver	Transportation	5/20/2020
Pelfrey, Eric	Educational Assistant-Alternative Placement	Cactus	1/17/2020
Pode, Linda	Bus Driver-Special Needs	Transportation	1/3/2020
Prophet, Jerilyn	Administrative Assistant	Cholla	1/3/2020
Sanchez, Margarita	Cafeteria Assistant	Cholla	1/2/2020
Santos, Rosa	Custodian-PM Shift	Desert Willow	12/13/2019
Smith, Ashley	Educational Specialist-Inclusive	CGMS	12/6/2019
Sosa, Nina	Educational Specialist-Kinder Plus	Cholla	12/20/2019

**Ratification of Classified Personnel Employment:**

<b>Employee</b>	<b>Position</b>	<b>Campus/Dept.</b>
Bowling, Michael	Sub Bus Driver Trainee	Transportation
Brinton, Suzanne	Associate Instructor	McCartney Ranch
Brogdon, Kayla	Educational Assistant-Special Education	CGMS
Coopple, Robert	Campus Monitor	CGMS
Dodson, Robert	Sub Bus Driver Trainee	Transportation
Galvan, Janessa	Educational Assistant-Crossing Guard	Cottonwood
Ibarra, Randy	Noon Assistant	Mesquite
Kinnard, Taylor	Educational Specialist-Inclusive	CGMS
Kinnard, Xan	Educational Assistant-Crossing Guard	Evergreen
Lawrence, David	Director of Facility Services	Facilities
Ponce de Leon, Alejandro	Bus Driver Trainee	Transportation
Smithson, Azure	Bus Driver Trainee	Transportation
Toth, Phaedra	Educational Specialist-Inclusive	CGMS

**Ratification of Reclassification of Classified Personnel:**

<b>Employee</b>	<b>New Position</b>	<b>Campus/Dept.</b>
Anzaldua, Ashley	Apprentice Teacher	Saguaro
Bojorquez, Ignacio	Maintenance Technician	Facilities
Fallis, Kim	Special Needs Bus Driver Trainee	Transportation
Gardner, Anitra	Relief Bus Driver/Dispatcher	Transportation
Kee, Marcy	Special Needs Bus Driver	Transportation
Mena, Elodia	Lead Dispatcher	Transportation
Rios, Alyssa	Special Needs Coordinator	Transportation
Schroeder, Debbie	Custodian	McCartney Ranch
Victorino, Jessica	Educational Specialist-KinderPlus	Cholla

- \*3.06 The student activities report for December, 2019, had been provided to the Board prior to the meeting.
- \*3.07 The financial report for December, 2019 had been provided to the Board prior to the meeting.
- \*3.08 The breakfast and lunch menu for January 2020 had been provided to the Board prior to the meeting.
- \*3.09 The vehicle status report for November 16 to December 15, 2019 had been provided in the Board's information.
- \*3.10 The vehicle maintenance report for November 16 to December 15, 2019 had been provided in the Board's information.

- \*3.11 The weekly attendance reports for December 11, December 18, 2019 and January 8, 2020 had been provided to Board members prior to the meeting.
- \*3.12 The vouchers presented at the meeting, listed in Exhibit 2, were approved by the Governing Board.
- \*3.13 A request from Mike Brideschge regarding an overnight field trip to take Casa Grande Middle School Wildcat Outdoor Club students on a camping trip to Newman Peak was included in the Board's information. Board members approved the overnight field trip to Newman Peak scheduled for January 17-19, 2020 at the December 2019 Board meeting. Due to a scheduling conflict, the date of the trip had to be moved to January 24-26, 2020. Board members approved the change in date.
- \*3.14 A memorandum from Mrs. McClintic regarding Desert Choice Schools Alternative Education Program was provided prior to the meeting. The Board authorized entering into an agreement with Desert Choice Schools for the educational services, as proposed.

#### 4. **Audience with Groups or Individuals:**

- 4.01 Kay Kroutil from the Sunrise Optimist Club recognized fifth grade students from Ironwood Elementary School as students of the month for January. The students must be in good standing with positive leadership traits, must have an active interest in community service, and must be considered role models. The following students were recognized: Jacob Velcko and Ciana Price.
- 4.02 Dr. Gonzales recognized the Casa Grande Rotary Club students of the month for January, as follows: Caleigh Hydock, 8th grade, Cactus; Fernando Perez, 6th grade, Casa Grande Middle School; Jaylie Foye, 8th grade, Villago. Ms. Hernandez assisted in presenting certificates to the students.
- 4.03 Dr. Gonzales recognized #BeKind Award recipients, Rick Wilson and Chelsey Kading.
- 4.04 Mrs. McClintic and Ms. Tijerina recognized Miranda Fitzpatrick for successfully completing the Grow Your Own Program and becoming a fully certified teacher.
- 4.05 CGUHS Chief Science Officer, Chloe Buchanan and Merlin D'Souza presented their plans for Sci Tech week. The Board vocalized unanimous support of STEAM week.
- 4.06 Mr. Matt Lemberg from the Boys & Girls Club of the Greater Casa Grande Valley celebrated their continued partnership with CGESD.

5.01 The Superintendent recommended the Board accept the following donations:

Frito Lay donated 12 pallets of Gatorade that were distributed to all schools.

Lisa Brown, 4<sup>th</sup> grade teacher at Desert Willow, had a Donors Choose project funded in the amount of \$790.

Pam Kimberlin, 2<sup>nd</sup> grade teacher at Mesquite, had a Donors Choose project funded in the amount of \$704.74.

Ironwood Village donated school supplies to Mesquite classrooms including facial tissue, hand sanitizer and pencils, estimated value \$150.

Fiesta Grande donated gifts including toys, Mesquite school shirts, and food for winter break to 51 designated students and families. Estimated value \$5,000.

Mrs. Jackson moved that:

“The donations be accepted, as read.”

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Dolores Kinser	absent	

5.02 A memorandum from Mr. Wohleber regarding Grounds/Site Infrastructure Master Plan Update had been included in the Board’s information.

The initial phase of plan development involves conducting in-depth assessments of existing grounds/landscaping and site infrastructure.

Two District staff have completed the Certified Playground Safety Inspector (CPSI) certification program. District staff conducted inspections of our elementary and pre-school playgrounds. Defective or non-compliant equipment/parts have or are being removed and/or replaced and playground surface materials are being transitioned from sand to engineered wood chips.

The District utilized the services of an irrigation systems consultant to conduct an assessment of irrigation systems at Mesquite, Palo Verde, Evergreen, Ironwood and Desert Willow (Cholla and Cottonwood were not included as their systems have been identified for replacement). In their reports, the consultant concluded that the

overall operation of the irrigation systems at all five schools was totally unacceptable and recommended replacement of the systems.

With the combination of contracted services and district grounds staff, progress is being made on vegetation/tree trimming and removal.

The District is pursuing strategies to reduce the amount of grounds area on our school sites requiring ongoing maintenance. The strategies being implemented or pursued to reduce the amount of maintainable grounds area by the school district include:

- Fencing modifications
- Design of future irrigation system renovation/replacement to reduce service area
- Collaboration with City of Casa Grande regarding utilization of “excess” grounds areas and joint use & maintenance of CGMS soccer/ball fields

The District is currently engaged in a Request for Qualifications process to select a landscape architect and civil engineer to assist the District in improving its grounds and site infrastructure.

- 5.03 Information pertaining to the Series C (2020) Bonds Update had been provided to Board members prior to the meeting.

Megan Burke from Piper Sandler, the District’s Financial Advisor, shared information regarding the next (third) phase of bond issues from the \$44.66 million of bond authorization approved by district voters in November 2016. \$9.04 million of bond authorization remains after the last (second) bond sale in September 2018.

The focus for this summer’s bond-funded projects will be site infrastructure and grounds renovations/improvements.

Ms. Burke and Tom Wohlleber reviewed the proposed bond sale plan and financing timetable. The proposed plan calls for issuing \$3,910,000 in Class B School Improvement Bonds through a competitive sale in late February. With the projected premium from the underwriter, the sale of the \$3.91 million in bonds should yield \$4.5 million for District improvements/projects.

The authorization of the sale of the School Improvements Bonds will come before the Governing Board at the February 11<sup>th</sup> meeting.

- 6.01 The next regular meeting will be held on Tuesday, February 11, 2020, at 6:00 p.m.

- 7.01 There were no calls to the public.



8. **Executive Session:**

8.01 **Vote to Conduct Executive Session Pursuant to A.R.S. §38-431.03(A)(1): to conduct Superintendent JoEtta Gonzales' annual evaluation**

Mr. Mendez moved that:

“The Board adjourn to Executive Session pursuant to A.R.S. §38-431.03(A)(1) to conduct Superintendent JoEtta Gonzales' annual evaluation.”

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Dolores Kinser	absent	

The meeting was closed to the public at 7:30 p.m.

At the conclusion of the executive session, the open meeting was reconvened at 8:36 p.m.

9.01 Mr. Snider adjourned the regular meeting at 8:38 p.m.

Respectfully submitted,

Date Approved: 02/11/20

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President